



2014-2015 Volunteer Driver/Chaperone Information Sheet

Name of Driver/Chaperone _____

Thank you very much for volunteering your time and/or vehicle to transport and supervise Denver Waldorf students. Because assuring student safety during all school activities is important to us, we want to make you aware of our rules and insurance regulations regarding student transportation on trips. Please read each of the points below, check each entry to indicate that you have read it and are in agreement/compliance with it, and sign at the bottom.

- _____ 1. Drivers must provide a copy of their driver's license, vehicle registration, and proof of current insurance for the vehicle being used on the trip. Chaperones are also asked to provide a copy of their driver's license, if possible, in the event they are needed to drive. Please check with the Main Office to ensure we have current copies.
- _____ 2. An individual's own automobile insurance will always be considered as primary coverage. The school's policy will provide coverage for excess damages over and above the individual's insurance limits.
- _____ 3. Persons who have pending charges or who have been convicted within the last ten years of reckless driving, driving under the influence, or driving while impaired may not serve as a volunteer field trip driver.
- _____ 4. Vehicles used to transport students must be safe and in good repair with sufficient gas for the trip.
- _____ 5. The use of pickup beds, with or without camper shells, are not permitted for student transportation.
- _____ 6. Each student being transported must wear an individual seat belt during travel.
- _____ 7. Students under the age of 8 must be properly restrained in a child restraint system, according to the manufacturer's instructions.
- _____ 8. I have no health problems that would prevent me from safely driving.
- _____ 9. As a driver/chaperone on a DWS outing, I will be provided with information related to a student's health and/or other personal information. I agree to keep such information confidential.
- _____ 10. As the driver/chaperone on a DWS outing, I agree not to smoke or to allow others to smoke in the vehicle while transporting DWS students.
- _____ 11. If driving, I agree that I will transport my assigned students to and from the field trip unless the field trip form states specifically that I am only driving TO the destination, and another driver is assigned to bring the students BACK from the destination. Furthermore if driving or chaperoning, I agree to be the adult in charge of these students during this trip.

- _____ 12. As the driver/chaperone on a DWS outing, I am the authority figure in the car and have the responsibility to uphold the educational values of the school. To this end, I agree to promote a healthy traveling environment free of individual student electronic devices and DVD players; and by using discretion in the use of audio equipment.
- _____ 13. As a driver/chaperone on field trips and overnight excursions, I have the responsibility to be a model to the students and to be prepared at all times to help and support the teacher. Therefore, I agree to forego alcohol and any other substance that may compromise my abilities.
- _____ 14. To provide for the dietary needs and social health of all students returning from field trips and overnight excursions, I agree to abide by a prearranged decision made by the teacher when providing car snacks or making a stop for snacks or treats.
- _____ 15. I certify that I have a First Aid kit in my vehicle, and if not have received a simple one from The Main Office.
- _____ 16. I agree to inform the teacher if a student is injured.
- _____ 17. I agree to clean injuries with soap and water only and identify ahead of time who is certified in 1st Aid and involve that person immediately.
- _____ 18. Children 12 years of age and younger may not ride in the front passenger seat(s).
- _____ 19. I acknowledge that I will not let distractions divert my attention from my primary task of driving. Distractions include texting, receiving or placing a phone call, eating and drinking, talking to passengers, grooming, reading (including maps), using a navigation system, watching a video, adjusting audio controls, or anything that takes my eyes off the road.

Sending or receiving a text takes a driver's eyes from the road for an average of 4.6 seconds, the equivalent, at 55 mph, of driving the length of an entire football field, blind.

By signing this document I represent that I have no pending charges or convictions within the last ten years as outlined above and I further represent that all of the information supplied on this form is true and accurate.

Driver's Signature _____ Date _____